

Cobb County Republican Party

P.O. Box 1232, Marietta, Georgia 30061

Telephone: 770-272-0458

Website: www.cobbgop.org

Reimbursement Form / Check Request

Date of Request: _____

Submitted By: _____

Address: _____ City: _____ State: GA ZIP: _____

Employer: _____ Occupation: _____

Event / Purpose: _____

Description of Expenditure: _____

Receipt Date: _____ Receipt Amount: _____

Make check payable to: _____

Check Amount: _____ Date Check Needed: _____

Check Number: _____ Date Issued: _____

Mail check to:

Address: _____ City: _____ State: GA ZIP: _____

Requestor Signature: _____

Approval Signature: _____ Approval Date: _____

PLEASE NOTE: All expenditures must have prior approval. Failure to obtain prior approval may result in the purchaser incurring the expenses. Please attach the original receipts. Approval must be by the Chairman, 1st Vice Chair, 2nd Vice Chair or Treasurer.

Completed forms may be mailed to the address above, Attention: Janet Bell, Treasurer, Cobb County Republican Party.